

Finding books in Omni

This tutorial will show you how to find books using the Omni search, improve search results, check availability and access options.

The Omni search box is on the library's main web page. Type your keywords into the box and press the **Search Omni** button.

To see only books, select Books & eBooks under Resource Type. If the option is not visible, select Show More first.

The status of each book is below the title.

1. If it's on the shelf it says Available, and if someone else has borrowed it says Not available.
2. The location is after the status. This book is at the Laurier Library, at the Waterloo Campus.

The call number, shown in brackets after the location, is the book's address on the shelf.

See [Finding Call Numbers](#) for help locating books.

If Multiple Versions appears above a title, select the title to view the available versions.

Location and availability details appear at the bottom of each record.

1. Available Online: eBook
2. Location + call number: Laurier print copy
3. Get it from another library: Other Omni library

Click on a book title to see what else Omni can tell you about the book.

The **Details** section often includes a table of contents or a list of the book's chapters.

You can also view the subjects that describe the book's main topics and click on a subject to find other books tagged with that subject.

eBooks are indicated in your results by the **Available Online** text.

Clicking the **Available online** link takes you to the book's Omni details. Look for the database(s) named under the **View online** heading. Access the ebook by clicking the link to the database.

You can also:

1. Get a citation to the book
2. Email the book information
3. Pin the book to your favorites list

You can see all the books you've pinned by clicking on the Favourites icon on the main page.

The Favourites icon is represented by a pin at the top right portion of the page.

If you sign into your Omni account, your favorites will stay there until you remove them.

There is a link to Sign In, also at the top right portion of the page.

Options to filter the search results are in the left column under the **Modify your results** heading.

Click on any of the options there to only view the items in your results that match that option.

For example, you can view only the books in your results located in a specific campus library, like Brantford.

To do this, click on Laurier Location in the left menu then click on Brantford Collection.

Use the **Available on shelf** filter to limit the results to books that are on the shelf and available to be borrowed.

You can also filter for:

1. A specific date range
2. Language

Use Subject to filter results by topic.

1. Check a subject to include matching items.
2. Select the exclude icon to remove matching items.

Filters applied to your search results show up in the left column under the **Active filters** heading.

Click the **x** next to a filter to remove it.

By default, Omni finds books from many academic libraries that use the Omni system, including Laurier.

You can request books located at other Laurier campuses or at other university libraries for pickup at your Laurier Library.

See our tutorial on [Requesting books from other libraries in Omni](#) for more details.

Questions and feedback

If you have questions, ask us at library.wlu.ca/help/askus.